

**ALLEN COLLEGE – UNITYPOINT HEALTH  
STANDARD OPERATING PROCEDURE**

Supersedes: New

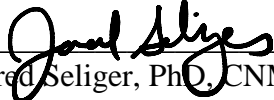
No: 2-C-800-05

Date: March 2018

Required Review Date: March 2022

Written By: Dean, Student Services

Approved By:

  
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Jared Seliger, PhD, CNMT  
President

**SUBJECT:** Undergraduate Classification Policy

**PURPOSE:** To classify students based on program requirements

**EFFECTIVE**

**FOR:** All undergraduate students beginning fall 2018

**POLICY:** Each undergraduate program shall classify students as follows:

Freshmen – 0 – 24 credit hours

Sophomore – 25 – 49 credit hours

Junior – 50 – 74 credit hours

Senior – 75 credit hours and above