

## **Hudson Community School District**

**Job Title:** School Nurse/One-on-One to Serve Special Needs Student

**Hours:** 7:45 a.m. - 3:45 p.m., Monday through Friday

**Supervised By:** Superintendent of Schools (may be delegated to school nurse)

**Qualifications:** Must possess license as an LPN or RN

### **Executive Summary:**

This is a salaried position that includes a 185 day contract with direct responsibility to provide nursing care for a 9 year-old, third grade student. The student has a diagnosis of Arnold Chiari Malformation with Spina Bifida and Hydrocephalus, VP shunt, Trach dependent, Dysphasia, G-tube dependent, and requires full-time nursing services, including: administering medications and feedings via g-tube, knowledge of how to use an Ambu bag properly with a trach, maintaining Patent airway (suction/oxygen use), check vitals regularly, assisting in daily activities while promoting confidence and independence, and ability to administer CPR (certified).

This person is responsible for the care of the student during the school day, maintaining consistent and clear communication between the school and the parents, and being adept at accurate and detailed record-keeping, consistent with filing(s) for Medicaid or other records as appropriate or required by the school district or other agencies.

The nurse will also be responsible for management and development of the student's Individual Health Plan (IHP) and sit as a member of the student's Individualized Educational Program (IEP) for evaluative purposes, as needed.

### **Essential Functions:**

1. Training.
2. Breathing assistance.
3. Medication administration.

### **Major Duties and Responsibilities:**

1. Nursing license or ability to obtain LPN or RN.
2. Ability to work independently with accountability.
3. Above average computer skills (email, workflow, and web-based applications).
4. Superior communication skills and ability to interact in a positive manner with all employees and guests of the Hudson Community School District.
5. Facilitate home and school communication and home visits, when appropriate.
6. Develop protocols for the district to utilize when the nurse is unavailable.

using multiple data points and a report to parents and administrators.

**Working Conditions:**

1. Requires a high degree of mobility.
2. Indoor and outdoor work in extreme temperatures.
3. Ability to lift at least 50 lbs.
4. Evenings and weekends are sometimes required.

**Salary & Benefits:**

1. Commensurate with experience (\$34,000 minimum).
2. Single health/dental low deductible plan, with option to participate in high deductible plan with compatible HSA funded at \$163/month at district expense.
3. Summers off.
4. 15 days of sick leave annually.
5. 2 personal days, accumulative to 5.
6. All other benefits afforded to certified employees as outlined in the [Hudson Employee handbook](#).