



3640 Canterbury Court
Waterloo, IA 50702
www.accessevals.com
Phone: 319-252-4631
Fax: 319-209-9287

Access Wellness and Recovery Center (formerly Access Evaluations and Education Services) is expanding its services!

We are seeking an office assistant to primarily work with Board Certified Family Practice and Addiction Medicine Physician Dr. Bonebrake. The right candidate may be an RN, LPN, CNA, CMA, current nursing student, or phlebotomist. This is a full-time position, Monday through Friday. This person will perform a variety of duties, including rooming patients, answering phones, addressing refills and other patient requests, lab work, and helping to manage overall patient care in the front office for counseling staff.

No experience is necessary, will train the right person. A positive attitude and a commitment to providing the best care possible to all patients is a must. An interest in addiction treatment and mental wellness would also be beneficial.

Access Wellness and Recovery Center is committed to valuing diversity and practicing inclusion because having a diverse workforce is a great asset, and our clients are our number one priority. Access Provides equal employment opportunities to all employees and applications for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, national origin status, genetics, protected veteran status, sexual orientation, gender identity or expression or any other characteristic protected by state, federal or local laws.