Allen College seeks to hire a Student Tutor

Posting ID # 189921 & 189922

Allen College seeks to hire a student tutor. Tutors report to the Coordinator of Student Success and Engagement. Tutors provide small group tutoring to students in subject areas assigned and assist students in improving academic achievement by meeting with them on a regular basis to discuss course content, answer questions and explain general concepts. The Tutor aids students in their overall comprehension of the course material – without giving away the "answers." Tutoring is a supplement to teaching. Tutors are not expected to know everything about the subject for which they tutor, nor are they expected to perform test reviews or reteach course content.

In compliance with the Clery Act, Allen College publishes an Annual Security Report (ASR) containing three previous years of crime statistics, institutional policies concerning campus safety, and a fire safety report. The report is available at Allen-College-Annual-Security-Report.pdf. A paper copy is available upon request.

Qualifications

1. Need to have completed the course you are interested in tutoring at Allen College and received a grade of "B+" or above in that course. Preference will be given to current Allen College students.
2. Be responsible, dependable and mature.
3. Able to communicate effectively.
4. Be friendly, patient and sensitive to a diversity of students.

Allen College is an Equal Opportunity Employer.

Allen College was recognized by ModernThink ® and The Chronicle of Higher Education as a Great College to Work For in 2026. Allen College was given Honor Roll status and received recognition in several categories including job satisfaction and support; compensation and benefits; confidence in senior leadership; faculty and staff well-being; shared governance, and faculty experience.

For more information, contact:

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To apply:

Applicants can apply at https://careers-unitypoint.icims.com/jobs/intro?hashed=-435623200&mobile=false&width=1000&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300 and search for posting ID # 189921 & 189922.