Follow the steps below to create and purchase a CastleBranch account:

2. Select Place Order.

3. Select your program. (Note: If you are not currently a licensed RN, select BSN; do not select RN-BSN.)
4. Select the Background Check and Compliance Tracker package for the term you will start at Allen College.
5. After reading the order instructions, check the applicable box and click Continue.
6. After reading the package cost information, check the applicable box and click Continue.
7. Enter all personal information, following each step through the payment page. Monthly installments are an option.
8. A drug screen package must also be purchased. Two options are available, select one.
   - Drug Test at the Allen Occupational Health – Cedar Falls OR
   - Generic Quest drug test using the code provided
9. Submit all required documents to CastleBranch. Additional assistance may be found using the tutorial videos located on the CastleBranch website.

If you have questions, please contact academics@allencollege.edu or (319) 226-2517.