ALLEN COLLEGE – UNITYPOINT HEALTH
STANDARD OPERATING PROCEDURE

Supersedes: 1/18, 11/18, 11/19, 12/21, 3/25

No: 2-D-900-01
Last Review Date: September 2025
Required Review Date: January 2026
Administrative Unit: APG Committee
Approved By:

Jared Seliger, PhD, CNMT
President

SUBJECT: Student Uniform and Dress Code

PURPOSE: To ensure professional attire and appearance for Allen College undergraduate nursing students.

EFFECTIVE FOR: Undergraduate students, School of Nursing

POLICY:

1. All students shall exhibit dress that is appropriate and professional by adhering to the uniform and dress code set by Allen College and affiliating agencies. If at any time, the affiliating institution policy and the Allen College policy seem in conflict, the student shall adhere to the clinical site's policy.
2. The students' I.D. Badge must be worn at all times when in the hospital/clinical area and be clearly visible. It must be replaced immediately if it is lost.
3. Pre-licensure student uniform:
    a. Prescribed uniforms consisting of royal blue pants and royal blue tops will be worn by students while in the clinical setting, unless otherwise specified by department. The royal blue top shall have the Allen College logo embroidered. It is permissible to wear a short or long-sleeved solid white, black or gray shirt under the royal blue top.
    b. Students are required to have an Allen College approved laboratory coat with the designated Allen College logo. The coat should be no longer than finger-tip length. This coat is the only article of clothing that can be worn over the uniform in the clinical setting.
    c. Shoes and socks must be clean and in good repair. Crocs and canvas shoes are not allowed. It is recommended that shoes be designated for clinical use only.
    d. Undergarments shall not be visible through the uniform.
    e. Department scrub clothing shall not be worn out of the hospital except with special permission.
    f. Requests for exceptions to the prescribed uniform must be submitted to the Undergraduate Nursing APG Committee.
4. Accessories – Students shall adhere to clinical agency policies in regard to use of all accessories.
    a. Earrings/Piercings: Earrings must be button-style in patient care areas. Facial piercings are allowed if they don't pose a risk to patient or team member safety.
    b. Necklaces, rings and additional jewelry: All jewelry worn must not interfere with patient or team member safety.
    c. Tattoos: Tattoos containing inappropriate or discriminatory content must be covered.

   d. Head Coverings: Please refer to clinical agency policies. Religious exemption requests should be submitted to the Clinical Coordinator. All other head coverings (hats, ballcaps, satin hair bonnets) are prohibited.
5. Grooming:
   a. Hair must be kept neat and clean. Hair should not obstruct the team member's view or come in contact with patients. Students shall adhere to clinical agency policies in regard to hair color.
   b. Mustaches, sideburns and beards must be clean and neatly trimmed.
   c. Cosmetics shall be worn in a professional manner.
   d. Clothing, uniform and hair should not smell of smoke, chemicals or strong perfume.
   e. Fingernails shall be kept closely trimmed. Personnel providing patient care may wear nail polish (any color) that is in good repair unless the individual department policy states otherwise (i. e. OR, L&D, NICU). Artificial nails and tips are not permitted in any patient care areas.
6. Gum chewing is prohibited for students when in uniform or when having contact with either patients or the public.