

# Essential Functions

## Associate of Science in Radiography (ASR)

In compliance with the American with Disability Act, Allen College does not discriminate on the basis of disability in the administration of its educational policies, admission policies, student aid, and other college administered programs nor in the employment of its faculty and staff. The skills listed below are essential requirements for successful program completion. Enrolled students and graduates will be expected to demonstrate these criteria with or without the help of compensatory techniques, assistive devices, or other reasonable accommodations. Prospective students may meet with the Dean of Enrollment Management or Admissions Counselor to discuss any potential issues associated with these requirements.

Allen College is inclusive and supports students with a wide range of abilities. Inquiries regarding an ability or accommodation are confidential and should be addressed to Joanna.Ramsden-Meier@allencollege.edu, or by phone (319) 226-2004. Dr. Ramsden-Meier, Dean of Enrollment Management, is not part of the selection process. Any information provided will remain confidential.

Issue	Essential Function	Examples of Necessary Activities (Not all inclusive)
Critical Thinking	Patient needs/problem solving/critical thinking abilities sufficient for clinical judgment. Use verbal, nonverbal cue to identify patient needs/problems.	Evaluate and critique imaging products for technical accuracy and procedural determinations. Identify cause-effect relationships in clinical situations.
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	Establish rapport with patients and colleagues and other health care providers.
Communication	Communication proficiency at a professional level in English, both verbal and written, including reading, writing spelling, speaking, and listening.	Explain radiographic procedures, initiate health teaching, document and interpret patient responses. Document clearly, correctly, and without spelling errors. Read at college level.
Mobility	Physical abilities sufficient to provide safe and effective radiography care.	Transport patients via ambulation, wheelchair, stretchers, and other modes throughout the Radiology Department and the hospital at large. Provide appropriate life support services. Perform patient positioning and manipulation necessary for radiographic procedures/position. Transport, manipulate, and operate radiographic equipment, accessories, and ancillary instrumentation for patient imaging.
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective radiography care.	Perform and operate fundamental testing, care, and maintenance of equipment. Manipulate and work with various radiographic units. Coordinate and provide fluoroscopic and contrast media examinations and assist physicians.
Hearing	Auditory ability sufficient to monitor and assess health needs to communicate with individuals, families, groups, communities, and health care professionals.	Hear monitor alarms, emergency signals, and cries for help.
Visual	Visual ability sufficient for observation, assessment, and provision of radiography care.	Ability to immobilize patients securely and safely. Perform functions of procedural examinations related to insertion of barium enema tips.
Other	Mental alertness sufficient to provide safe, effective radiography care.	Observe and respond to patients and perform radiographic exams accurately.

## Felony Conviction

Eligibility for certification/registry exam requires that the applicant be of good moral character. Conviction of a misdemeanor or felony may indicate a lack of good moral character for American Registry of Radiologic Technologists (ARRT) purposes. The ARRT conducts a thorough review of all convictions to determine their impact on eligibility. Documentation may be required for a review including a written personal explanation and court records to verify the conviction, the sentence, and completion of the sentence.

Individuals considering enrollment in an educational program or already enrolled may submit a pre-application form to have the impact of convictions on eligibility evaluated. Pre-Application Review Forms may be requested from the Department of Regulatory Services at the ARRT office. If the eligibility review is requested within one year of the intended examination date, a regular examination application form may be submitted early instead of the pre-application form.

Anything less than complete and total disclosure of any and all convictions will be considered as having provided false or misleading information to the ARRT. This is grounds for permanent denial of eligibility for certification. The ARRT may conduct criminal background searches whenever appropriate.

**I have read the above Core Performance Standards for Admission and Progression and hereby represent I can effectively and safely perform the competencies listed. I have read and understand the felony conviction statement.**

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Printed Name

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Signature

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Date

### Form may be sent to:

Allen College Admissions  
1825 Logan Ave  
Waterloo, IA 50703

Email: [admissions@allencollege.edu](mailto:admissions@allencollege.edu)

Phone: (319) 226-2014

Fax: (319) 226-2010